

Contract Attachment No. 31

LOCAL AGENCY: **Wichita Children's Home**

PROGRAM: Pregnancy Maintenance Initiative

TERM: Until Rescinded

AMOUNT: Per List of Grant Awards

The undersigned parties agree that the following provisions of Contract Attachment No. 31 are hereby incorporated into the KDHE Aid To Local Universal Contract (Universal Contract) and made a part thereof.

STATE AGENCY AGREES TO:

1. Make payments for Pregnancy Maintenance Initiative services to the Local Agency as follows:
 - a. Pay 25% of the fiscal year grant amount as first quarter funding on or about July 1, or upon processing of this Contract Attachment if later than July 1 of each year. If the total award amount for the program period is \$2,000 or less, the entire amount will be paid on or about July 1 of each year.
 - b. Pay 12.5% of the fiscal year grant amount on or about October 1 of each year.
 - c. Pay 12.5% of the fiscal year grant amount, less any unexpended grant funds from prior quarters, on or about November 15; February 15; and May 15. Such payments will be made upon receipt and acceptance of quarterly fiscal reports showing expenditures from grant and Local Agency funds and fees for services. Said payments may be increased upon receipt and acceptance of quarterly fiscal reports showing additional approved expenditures from the grant funds.
 - d. Pay 12.5% of the fiscal year grant amount on or about January 1 and April 1 of each year. Such payments will be made after an evaluation is made to determine if grant funds previously advanced have been expended in accordance with grant objectives.
2. Forward to the Local Agency on or about July 1 of each year a copy of the Notice of Grant Award Amount and Summary of Program Objectives that contains the State Fiscal Year objectives.

LOCAL AGENCY AGREES TO:

3. Submit a budget on or about July 1 outlining projected expenditures for grant funds and Local Agency funds, which is to be approved by appropriate State Agency program staff, and is hereby incorporated in this Contract Attachment and made a part hereof. Failure to submit this budget may result in the withholding of future payments by the State Agency.

Effective 7/31/2017

4. Provide Local Agency matching funds equal to or greater than 100% (1:1) of grant funds expended during the period July 1 through June 30 of each year.
5. Track real time client demographics and service/encounter data via an approved web-based electronic data system as required and in accordance with the guidance provided by the State Agency. This client encounter data will be the source for required reports.
6. Develop and maintain a local PMI manual that includes policies and procedures for PMI, based on the program guidance, funding requirements, and standards/guidelines contained in the State Agency's PMI manual.
7. Use evidence-based practices in their work with pregnant women.
8. Implement a process for determining client satisfaction with services and maintain written documentation of results with subsequent actions. Incorporate client satisfaction information and the use of community data into the process for evaluating program progress and effectiveness.
9. Engage in public awareness activities and develop a referral network of related service providers.
10. Create and maintain a functioning advisory group to assist in program development and evaluation activities.

IT IS MUTUALLY AGREED THAT:

11. This Contract Attachment No. 31 supersedes any prior Contract Attachment No. 31.
12. Tender and acceptance of the first payment of the fiscal year shall constitute formal acceptance of the terms of the program objectives, which shall be incorporated by reference into the Universal Contract.
13. Failure to comply with this Contract Attachment No. 31 may result in reduction of funds or cancellation of the Contract Attachment No. 31.

Susan Mosier, MD, MBA, FACS
Susan Mosier, MD, MBA, FACS
Secretary and State Health Officer
Kansas Department of Health & Environment

11-9-17
Date

Deborah Kennedy
Authorized Signature
Wichita Children's Home

DEBORAH KENNEDY
Printed Name

CEO
Title

10/16/17
Date